FIE Responsibilities

Steering Committee

Site Selection with General Chair
Program Selection with Program Committee
Financing with General Chair
Sponsorship recruitment with Sponsorship Chair
Exhibitor recruitment with Exhibits Chair
Publication of Proceedings with Publications Chair

General Chair

Local arrangements with IEEE Computer Society Conference Services
Coordinate activities of conference

Program Committee

Consists of General Chair and Program Co-chairs
Review papers
Arrange workshops
Arrange special sessions
Arrange for plenary speakers

Publications Chair

Publish Conference Proceedings
Maintain permanent web site
Coordinate with program committee

Exhibits Chair

Arrange for exhibitors
Coordinate with General Chair for each conference

Sponsorship Chair (Proposed)

Arrange for sponsors
Coordinate with General Chair for each conference

Awards Committee

Representative from each society
IEEE Education Society VP is chair
Arranges program for Awards Banquet and Terman Luncheon
Selects awards for each conference
Coordinates with General Chair and Program Committee for each conference